

AUTHORIZATION FOR CRIMINAL BACKGROUND CHECK

WAIVER

By signing this form, I authorize the Utah Bureau of Criminal Identification (BCI) and the Utah Division of Wildlife Resources, 1594 West North Temple, Salt Lake City, Utah, to access and review state and federal criminal history records and make reasonable efforts to determine whether I have been convicted of, or are under pending indictment for a crime that bears upon my fitness to be employed or volunteer for a position of trust over children, vulnerable adults or persons with disabilities and convey that determination to the qualified entity. Until the completion of the background check, I understand that I may be denied unsupervised access to children, vulnerable adults, or to the privilege in which the background check pertains to. I also understand that I may request to review any results of this inquiry and understand that UCA 53-10-108 does not allow the Division of Wildlife Resources to provide a copy of those results to me. Before a determination is made, I understand that I will be afforded a reasonable amount of time to challenge the completeness and accuracy of the record through the procedures established by the Division of Wildlife Resources as well as contacting the Utah Bureau of Criminal Investigation (Utah Criminal History Results), the State Investigation Bureau (SIB) associated with any results that are outside of Utah, or the Federal Bureau of Investigation (Nationwide Criminal History Response Information).

I do hereby release Utah BCI, the Division of Wildlife Resources, all persons, organizations, or government agencies, for any damages of, or resulting from furnishing such information.

I have read and understood the foregoing and my certification is true and correct to the best of my knowledge and belief, and that I am at least 18 years of age.

Signature

Date

Division of Wildlife Resources' Representative

Date

NAME: _____
 LAST FIRST MIDDLE

FORMERLY USED LAST NAMES: _____

SEX: _____ DOB: _____ SSN: _____ DL # / State: _____ / _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: (H) _____; (W) _____; (C) _____

Position Volunteering For: _____

Dedicated Hunter COR #: _____ Concealed Firearms Permit #: _____

CHALLENGE PROCEDURES

State of Utah

The Utah Bureau of Criminal Identification is responsible for all arrest and conviction data for the State of Utah. BCI does not have the authority to modify any records from other state or federal databases. In the event that there is incorrect or missing Utah Criminal Data, please be prepared to provide certified copies from any arresting agency or court of appearance.

To challenge State of Utah criminal arrests and disposition data please complete the required application and submit to the Utah Bureau of Criminal Identification. Instructions and applications are located at the following web address:

<https://bci.utah.gov/wp-content/uploads/sites/15/2020/04/Challenge-Application-2020-Temp.pdf>

FBI

<https://www.fbi.gov/services/cjis/identity-history-summary-checks>

Challenge of an Identity History Summary

The FBI is responsible for the storage of fingerprints and related Identity History Summary information for the nation and does not have the authority to modify any Identity History Summary information unless specifically notified to do so by the agency that owns the information. If you believe your Identity History Summary contains inaccurate or incomplete information, you have two options for requesting a change or correction:

Option 1: Contact the agency or agencies that submitted the information to the FBI.

Missing or Incorrect State (Non-Federal) Information

Most states require that changes to Identity History Summary Information be processed through their respective state centralized agency (State Investigation Bureau) before any changes can be made to your information. You may contact the respective State Identification Bureau for assistance, and, if applicable, request that they provide the FBI with updates to your Identity History Summary. Contact information for each state is provided on the State Identification Bureau listing.

Several states maintain their own record system. Record updates are made at the state level only, so the FBI cannot change its records. Instead, the FBI accesses the state's system for authorized purposes to review the record. Contact information for states maintaining records at the state level is provided on the State-Maintained Records listing.

Missing or Incorrect Federal Information

For Federal Identity History Summary Updates, the FBI must receive a request directly from the original arresting agency, from a court with control over the arrest data, or from another agency with control over the arrest data.

Option 2: Send a written challenge request to the FBI.

Your written request should clearly identify the information that you feel is inaccurate or incomplete and should include copies of any available proof or supporting documentation to support your claim. For example, if your disposition information is incorrect or missing, you may submit documentation obtained from the court having control over the arrest or the office prosecuting the offense. The FBI will contact appropriate agencies in an attempt to verify or correct challenged entries for you. Upon receipt of an official communication from the agency with control over the data, the FBI will make appropriate changes and notify you of the outcome.

You may submit an Identity History Summary challenge to the FBI by writing to the following address;

FBI CJIS Division
Attention: Criminal History Analysis Team 1
1000 Custer Hollow Road
Clarksburg, WV 26306